

**BROCKPORT CENTRAL SCHOOL
BOARD OF EDUCATION
June 6, 2023**

These are the minutes of the Regular Board Meeting held on June 6, 2023. The meeting was called to order at 6:03 p.m. by President Carbone.

The following Board Members were in attendance:

Terry Ann Carbone, President
Jeffrey Harradine, Vice President
David Howlett, Board Member
Daniel Legault, Board Member
Robert Lewis, Board Member
Kathy Robertson, Board Member
Michael Turbeville, Board Member

Also present were:

Sean Bruno, Superintendent of Schools
Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction
Jerilee Gulino, Assistant Superintendent for Human Resources
Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction
Deb Moyer, District Clerk
Kathleen Jaccarino
Shelby Cintron
Kristina Decosse
Ann-Marietta
David Resseguie
Lauren Combo
Janice Waeghe
Dave Stroup
Kendra Zaffuto
Jerrod Roberts
Malissa Cavalieri
Dave Iacchetta
Michael Pincelli

Excused:

Darrin Winkley, Assistant Superintendent for Business
Jill Reichhart, Treasurer and Finance Director

ORDER OF THE AGENDA

Ms. Robertson moved, seconded by Mr. Lewis, the Board of Education approved the order of the agenda. The motion carried 7-0.

MINUTES

Mr. Legault moved, seconded by Mr. Turbeville, the Board of Education approved the May 16, 2023, Regular Board Meeting Minutes. The motion carried 7-0.

Ms. Robertson moved, seconded by Mr. Legault, the Board of Education approved the May 16, 2023, Annual Meeting and Election Minutes. The motion carried 7-0.

BOARD PRESENTATIONS

- Dr. Kluth introduced the high school book presentation of *For Everyone*, by Jason Reynolds. Michael Pincelli, High School Principal; Jennifer Cropo, High School Instructional Coach; and Kathy Jaccarino, High School Librarian, K-12 Department Chair shared their proposal for continuation of the One School, One Book initiative and discussed benefits of collectively engaging in a single book, which strengthens the overall sense of belonging to a school community and promotes literacy.
- Sean Bruno, Superintendent; Jerilee Gulino, Assistant Superintendent for Human Resources and the Board of Education recognized tenure recipients and held a reception in their honor following Personnel.

COMMUNICATION – PUBLIC COMMENTS

None

BOARD REPORTS

- None

1. New Business

1.1 Mr. Lewis moved, seconded by Mr. Turbeville, the Board of Education approved holding the reorganization meeting for the 2023-24 school year on July 14, 2023.

2. Policy Development

The Board of Education reviewed the following first-read policies.

- 2.1 2023-24 District Code of Conduct
- 2.2 7420 Interscholastic Athletics/Philosophy of Athletics
- 2.3 8430 Independent Study
- 2.4 7226 Minimum Standard for Grades 9-12

3. Instructional Planning & Services

3.1 Verbal – Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction

- Dr. Kluth and Mr. Bruno provided an update on ThoughtExchange, which is being rolled out to the community this week. Feedback from the anonymous survey tool will be considered when setting goals this summer for the upcoming year. Administrators will review data during their Summer Institute.

3.2 Verbal – Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction

- Ms. Carragher congratulated special Olympic athletes who participated Friday. Three districts participated and it was nicely organized.

3.3 Mr. Howlett moved, seconded by Mr. Lewis, the Board approved Consent Items (CSE) 3.3.1-3.3.8. The motion carried 7-0.

- 3.3.1 On May 5, 8, 10, 15, 16, and 18, 2023, the District Committee on Special Education reviewed students and made recommendations for placement.
- 3.3.2 On April 24, 25, 26, May 8, 9, 10, 11, 15, 17, 23, 2023, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.3 On March 7, 24, 31, April 11, 13, 14, 21, 27, May 18, and 19, 2023, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
- 3.3.4 On April 25, May 1, 4, and 11, 2023, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.5 On May 12, 15, and 30, 2023, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.6 On April 27, and May 1, 2023, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.7 On April 26, 27, May 9, 10, 12, 15, and 19, 2023, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.

- 3.3.8 On April 12, May 11, and 24, 2023, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

4. Personnel

Mr. Howlett moved, seconded by Mr. Turbeville, the Board approved Personnel items 4.1-4.13. The motion carried 7-0.

CERTIFIED

4.1 Appointments

- 4.1.1 Kristin Barber, to be appointed as a one year Instructional Coach at Ginther School effective September 5, 2023 through June 30, 2024. Permanent certificate in Nursery, Kindergarten, Grades 1-6 and a professional certificate in Literacy Birth – Grade 6. Annual salary \$66,784.
- 4.1.2 Amber Nellett, to be appointed as a Music Teacher at Barclay School effective September 5, 2023. Initial certificate in Music. Probationary period September 5, 2023 through September 4, 2027. This expiration date is tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all requirements of Educational Law and corresponding regulations. Annual salary \$45,314.
- 4.1.3 Sophie DePalma, to be appointed as a Speech Teacher effective September 5, 2023 through June 30, 2024. Pending certificate in Speech and Language Disabilities. Probationary period September 5, 2023 through September 4, 2027. This expiration date is tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all requirements of Educational Law and corresponding regulations. Annual salary \$42,700.
- 4.1.4 Jamie Thomas, to be appointed as a part time (0.3 FTE) Physical Therapist effective September 11, 2023. Annual salary \$43,554 (prorated \$12,805). (pending fingerprint clearance)
- 4.1.5 Sarah Luteyn, to be appointed as a long-term substitute Literacy Teacher at Ginther School effective September 5, 2023 through June 30, 2024. Covid-19 certificates in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6. Annual salary \$41,718.
- 4.1.6 Sarah Saverino, to be appointed as a long-term substitute Literacy Teacher at Ginther School effective September 5, 2023, through June 30, 2024. Professional certificates in Literacy Birth – Grade 6 and Childhood Education Grades 1-6. Annual salary \$43,554.
- 4.1.7 Amanda Eggleton, to be appointed as a School Social Worker at the High School effective September 5, 2023. Provisional certificate as a school social worker. Probationary period September 5, 2023 through September 4, 2027. This expiration date is tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all requirements of Educational Law and corresponding regulations. Annual salary \$46,220.
- 4.1.8 Jeffrey Taylor, to be appointed as a Special Education teacher at the High School effective September 5, 2023. Professional Certificates in Students with Disabilities Grades 7-12 and Social Studies Grades 7-12. Probationary period September 5, 2023 through September 4, 2027. This expiration date is tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all requirements of Educational Law and corresponding regulations. Annual salary \$55,224.

4.2 Resignations

- 4.2.1 Sophie DePalma, to resign as a long-term substitute Speech Teacher at Barclay School pending approval as a Speech Teacher effective September 5, 2023.
- 4.2.2 Peggy Jenkins, Literacy Teacher at Ginther School to resign for the purpose of retirement effective July 1, 2023.
- 4.2.3 Kerry Gant, Social Studies Teacher at the High School to resign effective June 30, 2023.
- 4.2.4 Jared Strong, Science Teacher at the High School to resign effective June 30, 2023.

4.3 Substitutes

- 4.3.1 Kelsey Williams

- 4.3.2 Rene Lyst
- 4.3.3 Kelsey Zehr
- 4.3.4 Liam Fitzpatrick

4.4 Teacher Immersion Fellowship Program Participants

- 4.4.1 None

4.5 Leaves of Absence

- 4.5.1 Kristin Barber, to request a leave of absence as a Literacy Teacher at Ginther School effective September 5, 2023 through June 30, 2024, pending approval as an Instructional Coach at Ginther.
- 4.5.2 Emily Milazzo, to request an unpaid leave of absence as a Literacy Teacher at Ginther School effective September 5, 2023 through June 30, 2024.

4.6 Other

4.6.1 – 4.6.7 Tenure to Board for approval

	Name	Start of Probation	Eligible Date for Tenure	Tenure Area	Location
4.6.1	Marissa Cavalieri	7/8/2019	7/7/2023	Counselor	OMS
4.6.2	Lauren Combo	7/23/2019	7/22/2023	Assistant Principal	Hill
4.6.3	David Iacchetta	7/3/2019	7/2/2023	Assistant Principal	High
4.6.4	Meagan Lane	9/2/2020	9/1/2023	Special Education	High
4.6.5	Michael Pincelli	8/17/2020	8/16/2023	Principal	High
4.6.6	Gilliam Pompili	9/2/2020	9/1/2023	Music	Hill
4.6.7	Kendra Zaffuto	9/3/2019	9/2/2023	Reading	OMS

- 4.6.8 Creation of a 1.0 FTE Literacy Teacher.
- 4.6.9 Creation of a 0.8 FTE Business Teacher.
- 4.6.10 Creation of a 1.0 FTE Special Education Teacher
- 4.6.11 KristiAnn Widrick, to be appointed as a substitute K-6 Literacy/Math Summer School Teacher effective July 17, 2023 through August 10, 2023 at \$42.00 per hour.
- 4.6.12 Brittany Moorhead, to be appointed as the Extended School Year Special Education Teacher effective July 10, 2023 through August 18, 2023 at \$42.00 per hour.
- 4.6.13 Nicole Taylor, to be appointed as the Extended School Year Occupational Therapist effective July 10, 2023 through August 18, 2023 at \$42.00 per hour.
- 4.6.14 Jeannine Limbeck, to be appointed as the K-6 Literacy/Math Summer School Principal for the summer 2023 session effective June 7, 2023 through August 10, 2023. Salary \$5,000.

CLASSIFIED

4.7 Appointments

None

4.8 Resignations

- 4.8.1 Laura DiClemente, Teacher Aide, Hill School, resigning for the purpose of retirement effective June 23, 2023.
- 4.8.2 Mark Dunshie, Bus Driver, Transportation Department, resigning effective June 30, 2023.

4.9 Substitutes

- 4.9.1 Jenna Rivera, Summer Cleaner
- 4.9.2 Ethan Kenney, Security
- 4.9.3 Olivia Ferris, Summer Cleaner
- 4.9.4 Cole Davis, Student Cleaner
- 4.9.5 Kristina Irene, Student Cleaner

4.10 Volunteers

- 4.10.1 David Collier
- 4.10.2 Brittanylee Forte
- 4.10.3 Kaylynn Greer
- 4.10.4 Patricia Hendrickson
- 4.10.5 Harry Love
- 4.10.6 Scott Maar
- 4.10.7 Dawn McGinnity
- 4.10.8 Kevin Mickle
- 4.10.9 Tayler Mitchell
- 4.10.10 Mandi Noah
- 4.10.11 Julie Prest
- 4.10.12 James Rowe
- 4.10.13 Randi Swan
- 4.10.14 Luke Townsend
- 4.10.15 Laurie Weir
- 4.10.16 Joshua Zinkievich
- 4.10.17 Samuel Bonisteel
- 4.10.18 Joan Harradine
- 4.10.19 Jessica Horn
- 4.10.20 Stephen Mesiti
- 4.10.21 Matthew Prest
- 4.10.22 Jodi Westurn

4.11 College Participants

None

4.12 Leaves of Absence

None

4.13 Other

- 4.13.1 – 4.13.14 The following staff have been appointed to the Summer School Program at Hill School (at their current regular hourly rate) effective July 13, 2023 through August 10, 2023.
- 4.13.1 Nicole Cring (Regular Clerical)
 - 4.13.2 Catherine Metz (Substitute Clerical)
 - 4.13.3 Jennifer Wilson (Substitute Clerical)
 - 4.13.4 Kristina Dodd (Regular Teacher Aide)
 - 4.13.5 Tanya Grugnale (Regular Teacher Aide)
 - 4.13.6 BonnieLou Haymon (Regular Teacher Aide)
 - 4.13.7 Angela Abram (Regular Teacher Aide)
 - 4.13.8 Courtney Hill (Regular Teacher Aide)
 - 4.13.9 Janice Brandt (Regular Teacher Aide).
 - 4.13.10 Mackenzie Edlund (Regular Teacher Aide)
 - 4.13.11 Catherine Raleigh (Substitute Teacher Aide)
 - 4.13.12 Laura Strong (Substitute Teacher Aide)
 - 4.13.13 Carson Daly (Substitute Teacher Aide)
 - 4.13.14 Anna Wojtas (Substitute Teacher Aide)
 - 4.13.15 Beth Hoyt (Regular Teacher Aide)
 - 4.13.16 Lisa Kennedy, Extended School Year Teacher Aide (current regular hourly rate)

5. Financial

- 5.1 Verbal – Jill Reichhart, Director of Finance
 - None (excused)

Mr. Legault moved, seconded by Mr. Turbeville, the Board approved Financial items 5.2-5.9. The motion carried 7-0.

5.2 Whereas, the Brockport PTSA is donating \$1,000.00 for the sole and express purpose of providing financial support for Oliver Middle & High School PBIS (\$500.00 per school).

RESOLVED, that the Board of Education accept the generous donation to support funds Oliver Middle & High School PBIS (\$500.00 per school).

5.3 Whereas, the Brockport BEST Foundation is donating \$1,500.00 for the sole and express purpose of providing financial support for the PBIS Speaker. Funds should be utilized prior to the end of the 2022-2023 school year.

RESOLVED, that the Board of Education accept the generous donation to support funds for the PBIS Speaker.

5.4 RESOLVED, that the Board of Education approve the Financial Statements of Extraclassroom Activity Funds for the Hill School, Oliver Middle School and the High School for April 2023.

5.5 RESOLVED, that the Board of Education approve the Treasurer's Report for the month of April 2023, as submitted and prepared by District Treasurer, Jill Reichhart.

5.6 RESOLVED, that the Board of Education approve the Financial Report for the month of April 2023, as submitted and prepared by District Treasurer, Jill Reichhart.

5.7 WHEREAS, the Custodial Supplies Bid for 2023-2024 was opened on May 18, 2023 at 11:00 a.m. The bid was advertised in the Daily Record and Rochester Business Journal and four (4) companies responded. The following is a list of successful bidders for the 2023-2024 school year.

Award Vendor	Award Total
Corr Distributors, Inc.	\$ 32,535.13
Dobmeier Janitor Supply Inc.	\$ 29,373.92
Hill & Marks, Inc.	\$ 1,754.25
Staples	\$ 135.34
Grand Total	\$ 63,798.64

RESOLVED, that the Board of Education approve the successful bidders, as listed, to furnish Custodial Supplies for the 2023-2024 school year, total amount of expenditure \$63,798.64.

5.8 WHEREAS, the Physical Education Bid for 2023-2024 was opened on May 18, 2023 at 2:00 p.m. The bid was advertised in the Daily Record and Rochester Business Journal and four (4) companies responded. Following are the successful bidders for the 2023-2024 school year. Purchases for the Physical Education Equipment and Supplies will also be made from the BOCES Cooperative Bid.

Vendor	Amount
Gopher Sport	\$ 10,985.69
Laux Sporting Goods	\$ 2,814.94
Pyramid School Products	\$ 171.33
US Games	\$ 3,359.81
TOTAL	\$ 17,331.77

RESOLVED, that the Board of Education approve the successful bidders, as listed, to furnish the Physical Education Bid for the 2023-2024 school year, for the total amount of expenditure of \$17,331.77.

5.9 WHEREAS, the Interscholastic Athletic Bid for 2023-2024 was opened on May 18, 2023 at 2:00 p.m. The bid was advertised in the Daily Record and Rochester Business Journal and seven (7) companies responded. Following are the successful bidders for the 2023-2024 school year. Purchases for the Interscholastic Athletic Equipment and Supplies will also be made from the BOCES Cooperative Bid.

Vendor	Amount
BSN Sports, LLC	\$ 11,063.99
Jim Dalberth Sporting Goods	\$ 774.70
Laux Sporting Goods	\$ 3,073.64
Medco Supply	\$ 1,021.03
Riddell	\$ 272.70
Varsity Spirit Fashions & Supplies LLC	\$ 101.97
TOTAL	\$ 16,308.03

RESOLVED, that the Board of Education approve the successful bidders, as listed, to furnish the Interscholastic Athletic Bid for the 2023-2024 school year, for the total amount of expenditure of \$16,308.03.

6. Physical Plant, Safety & Security, Transportation and Support Services

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business
- None (excused)

7. Human Resources

- 7.1 Verbal – Jerilee Gulino, Assistant Superintendent for Human Resources
- None

8. Report of the Superintendent of Schools

- 8.1 Verbal – Sean C. Bruno, Superintendent of Schools
- None
- 8.2 Mr. Lewis moved, seconded by Mr. Turbeville, RESOLVED, that the Board of Education approves the terms and conditions for the Executive Director of Operations. The motion carried 7-0.

9. Board Operations

- 9.1 2022-23 Board of Education Meeting Schedule
- 9.2 2023-24 Budget Development Calendar
- 9.3 2022-23 MCSBA Calendar

10. Old Business

- 10.1 Mr. Lewis moved, seconded by Ms. Robertson, RESOLVED, that the Board of Education approved the amended 2022-23 Board meeting schedule. The motion carried 7-0.
- 10.2 Ms. Robertson moved, seconded by Mr. Turbeville, RESOLVED, that the Board of Education approved the amended 2023-24 Board meeting schedule. The motion carried 7-0.

11. Other Items of Business

None

12. Round Table

- Mr. Legault mentioned the tenure staff recognition ceremony was a nice occasion and it was nice to see family members present. He wished everyone well.
- Mr. Turbeville also commented on the tenure ceremony.
- Mr. Howlett provided an update on the Alumni Association dinner. The last count was 179 attendees expected, thanks to the gracious donations by many people. The Alumni Association provided three dinners for every family of scholarship winners as well as three \$500 scholarships. He is excited to celebrate seniors.
- Mr. Lewis thanked Mr. Bruno and Dr. Kluth for attending the Eagle Scout ceremony over the weekend.
- Ms. Robertson shared she visited the Hill School for STEAM Day and it was a great event.
- Ms. Carbone shared she attended the high school awards night and it was a lovely event. She looks forward to the Scholarship evening and Alumni Association dinner.

13. Executive Session

13.1 Mr. Howlett moved, seconded by Ms. Robertson, RESOLVED the Board of Education adjourn the meeting at 7:02 p.m. to enter into Executive Session for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. The motion carried 7-0.

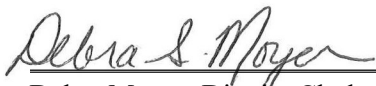
Mr. Legault moved, seconded by Mr. Lewis, the Board entered into executive session at 7:16 p.m. The motion carried 7-0.

Mr. Howlett moved, seconded by Mr. Robertson, the Board adjourned executive session and entered into regular session at 9 p.m. The motion carried 7-0.

14. Adjournment

14.1 Mr. Turbeville moved, seconded by Mr. Harradine, the Board adjourned the meeting at 9 p.m. The motion carried 7-0.

Prepared by:



Debra Moyer, District Clerk

6/21/23
Date